

**BOARD OF HOUSING AND COMMUNITY DEVELOPMENT  
MEETING  
November 18, 2009  
Norfolk, Virginia**

Members Present

Mr. Anthony Clatterbuck  
Ms. Susan Dewey  
Mr. Richard Evans  
Mr. Thomas Fleury  
Ms. Lori Fountain  
Mr. Brian Mullins  
Ms. Nancy O'Brien  
Mr. Michael Reilly  
Ms. Carol Saulnier  
Mr. Tip Strickland  
Mr. Ed Whitmore  
Mr. Rick Witt

Members Absent

Mr. Roger McLellon  
Ms. Ellen Robertson

Call to Order

Mr. Thomas Fleury, Chairman of the Board of Housing and Community Development, called the meeting of the Board to order.

Roll Call

The roll was called by Mr. William Ernst of the Department's Policy Office. Mr. Ernst reported that a quorum was present for the meeting.

Approval of Minutes

A motion was made to approve the minutes of the September 28, 2009 meeting of the Board. The motion was seconded and unanimously passed.

Welcome and Overview of the Housing Conference

Mr. Shelton, Director of the Department of Housing and Community Development, welcomed Board members to the 2009 Governor's Housing Conference and introduced Mr. Basil Gooden, Principal Deputy Director of the Department, who provided a brief overview of the Conference and related events.

Report on the Use of  
Federal Stimulus Program  
Funds in Virginia

Mr. Shelton and Ms. Shea Hollifield, Deputy Director for Housing, reviewed the Department's recent involvement in administering programs funded by the Housing and Economic Recovery Act of 2008 and the American Recovery and Reinvestment Act of 2009. They discussed program requirements, including the impact of federal regulations and the administrative oversight and reporting associated with ARRA funding. They also reported on accomplishments in the individual programs receiving funding from these sources.

Briefing on Regulatory  
Matters

Mr. Emory Rodgers, Deputy Director of the Division of Building and Fire Regulation, presented the Board with an update on recent activities of the International Code Commission related to the current model code and the process and timing for the adoption of the 2012 model code. Mr. Rodgers concluded with a review of the timeline for the remaining steps in the process for adoption of the 2009 building regulations.

VHDA Report

Ms. Susan Dewey, Executive Director of Virginia Housing Development Authority (VHDA) provided an update on recent activities of the Authority, its use of stimulus program funds, and prospects for additional federal initiatives intended to aid housing finance authorities provide mortgage opportunities for first time homebuyers.

Virginia Fire Services  
Board Report

Mr. Brian Mullins reported on recent activities of the Fire Services Board, including changes in the administration of aid to localities, the Burn Building program, and the accreditation program for fire marshals. Mr. Michael Reilly provided additional information on the availability of the most recent Virginia Fire Incident Reporting System (VFIRS) data and the number of fire deaths reported through the first nine months of 2009.

Report of the Director	Mr. Shelton provided an overview of recent personnel changes at the agency, discussed provisions for the transition between administrations and presented a summary of the recent audit of the agency by the Auditor of Public Accounts. Members received copies of the full auditor's report. Mr. Shelton also provided members with copies of information that had been provided, at its request, to the Virginia Housing Commission relating to the estimated costs of specific provisions included in the 2009 ICC model code and on the recent trend in civilian fire deaths in 1 & 2 family residential properties.
Unfinished Business	None
New Business	None
Board Matters	The Chairman of the Board noted that a former member would be present at the next meeting of the Codes and Standards Committee, which would provide an occasion to present the former member with an appropriate recognition for service on the Board.
Future Meetings	The next meeting of the full Board will be held on Monday, January 25, 2010 in Richmond, Virginia. The Codes and Standards Committee will hold a meeting in Richmond on December 14, 2009.
Adjournment	Upon completion of all items on the agenda, the meeting was adjourned.